Viewing Rollup and Comparison Reports

You can use What•Do•You•Think? reporting tools to see the aggregated average values for a selected term, evaluation form, school, department, subject, or course. You can also run aggregated comparison reports of different schools, departments, locations, instruction modes, course levels, and class sizes.

Accessing and using the Rollup Reports page

1. Choose Rollup Reports from the Reports menu.

2. Select options on which to base your report from the Drill Down and Filter lists.
   - Use the Drill Down lists to select significant search criteria for your report.
   - Use the Filter lists to further limit the search results for your report.

The selections available to you are based on your access permissions.
3 Select the questions to be included in the report.
   • Select Common to base your report on questions common to a school included in the current drill down or filter selections, but not those asked of only one department or course.
   • Select All to base your report on questions asked of anyone in any course included in the current drill down or filter selections.

4 Select the type of report you want to create.

<table>
<thead>
<tr>
<th>To...</th>
<th>Do this...</th>
</tr>
</thead>
</table>
| Create a Rollup report | 1 Select Rollup.  
                            2 Click Create Report. |
| Create a Comparison Report | 1 Select Comparison.  
                              2 Select the attribute for comparison from the drop-down list.  
                              3 Click Create Report.  
                                         The list of comparison attributes is dynamically created based on your selection in Drill Down and Filter. For example, if you select a specific Department in Drill Down, “Departments” doesn’t appear for comparison selection. |

4 Click Create Report. The report is displayed below.
Comparison Report example
In this comparison report example, we’re comparing the aggregated scores from the Engineering school by location.