Welcome to Faculty180

Faculty180 is a faculty and activity reporting tool used for workload reporting, accreditation reporting, annual evaluation, promotion and tenure, CV and biosketch generation, and more. It is the replacement to Digital Measures (DM), the contract for which ended in May 2016. Based on feedback received about DM over the years, the move to Faculty180 was motivated by the desire for a system that was easier to use, more flexible, and more useful.

If you had an account in DM, you have one in Faculty180. Visit https://ir.boisestate.edu/faculty180/ for the log-in link and other resources, such as upcoming training sessions.

If you did not have an account in DM, you may need to contact us. Try logging in, and if you can’t access the system, get in touch at faculty180@boisestate.edu.

System
Faculty180 is different from DM in the user interface and how data is collected.

User Interface
When you log into Faculty180, you’ll be taken to your dashboard. The dashboard will contain actions items in a To Do list for processes such as annual evaluation (more information on how this works will be available later in Fall 2016). It also contains a search faculty function to find other faculty with similar interests and an announcement section.

At the top of the screen, you will see the following:

- Quicklinks – you can save links to specific screens in the system here and access them later
- FAQs – you can access General FAQs, which has information about how the system works generally, and Institution FAQs, which answers questions about Boise State’s implementation of Faculty180 specifically
- Help – has links to a searchable Knowledgebase, instructional videos, and more
- Logoff – to exit the system

On the left hand side of the screen, you can jump from the dashboard to other sections of the system in the Faculty tab.

- Dashboard – to jump back to the dashboard view
- Profile – to enter information such as degrees and work experience
- Activities – to enter information on your teaching, research, and service
- Evaluations – for annual evaluations (to be developed this Fall)
- Forms & Reports – to fill out forms that are requested by your department, college, or university
- Vitas & Biosketches – to create and run vitas and biosketches
Your Data
If you had data in a DM account, all of your data has been moved into Faculty180 or is in the process of being moved into the system. Basically, the only data not currently in the system is that for previous annual evaluations (narratives and the like), which we will be loading in the coming weeks, and file attachments, on which we are also currently working. (If you need this data before then, please contact us.)

In October, you will be asked to participate in a review of the data imported from DM. You will receive an email from the system when this is ready.

For now, you can look around the Profile and Activity screens and check out your data. This system is live, and any changes you make will be made to your actual records.

Changes
Please note that during this transition, we consolidated several screens from DM in an effort to make data entry easier. For example, all scholarly and creative contributions are now organized into one section. As a result of that, and the fact that Faculty180 requires start dates for all information entered, there are a few points to keep in mind as you look through your data. (Note that we tried to update as many of these records as possible given the information available to us.)

- If you didn’t put in a Start Date for a record in DM, we put in 1966 for the year in Faculty180.
- If you didn’t put in an End Date for a record in DM, the record might say “Ongoing” for the End Date.
- The Profile screen, ‘Work Experience – Non-Academic’ may have academic ranks in it if they were previously entered into the wrong screen in DM. They should be in the ‘Academic Ranks’ screen in the Profile area.
- Records on the ‘Research & Creative Activities in Development’ screen in DM were reclassified as “Other Works” and given status of “In Progress”.

You may update any records impacted by these changes now, or wait until the data review in October.

To make reviewing your data easier, we suggest you run the ‘Comprehensive Vita—Boise State’ in the Vitas & Biosketches section. Click the ‘or all’ option in the Details box to see all of your data laid out in a vita view. Scroll through your data, and if you see something that needs to be corrected, click on the relevant section heading to visit the input area where you can make edits.

DM to Faculty180 Crosswalk
To assist you in the transition from DM to Faculty180, we've created a crosswalk between the screens that were in DM and the related screens in Faculty180. You can access that and other resources at the Faculty180 support website (https://ir.boisestate.edu/faculty180/resources).

The Future
In the coming months, we will be developing additional system capabilities in the form of annual evaluation workflows, P&T workflows, and enhancements to course data uploads. Additionally, we'll be offering many training opportunities. See the support website for updates, resources, and the training schedule, and contact us at faculty180@boisestate.edu if you have any questions.

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